Job Description

Head of Diagnostic Imaging

1 Purpose

The purpose of this document is to set out the main aspects of the job within Rossdales Veterinary Surgeons. It will not be an exhaustive list of all duties but should set out the overall expectations of the role from Rossdales and define the main requirements for the jobholder.

2 Job Title

Veterinary Associate (Head of Diagnostic Imaging)

3 Department

Diagnostic Centre

4 Location

Exning

5 Reports to

Clinical Director in charge of Diagnostic Imaging

6 Direct reports

None

7 Hours of work

Full-time or part-time hours considered.

Contribution to the hospital clinician on call rota.

Other hours including bank holidays may be required in accordance with the business needs. The terms of remuneration for these additional hours are set out in the contract.

8 Main aspects of the job

Role overview – to become an integral part of Rossdales diagnostic imaging team by contributing to our imaging and orthopaedic service, to help ensure that Rossdales Veterinary Surgeons are recognised as providers of a world class imaging service.

The main aspects of this role include (but are not limited to):

- Responsibility for the provision of expertise in Radiography, CT, MRI, Ultrasound and Nuclear Scintigraphy.
- Image acquisition when needed (cover of holidays, etc)
- Possible work up of orthopaedic referral cases.
- Where appropriate, carrying out clinical research and publication, to include teaching, training and lecturing under the Rossdales banner.

- Communicating effectively with referring veterinary surgeons, and to offer advice and expertise as required.
- Ensuring veterinary reports are written and sent promptly.
- Maintaining contemporaneous medical records.
- Radiation Safety supervisor and appropriate record keeping.
- Supporting colleagues in other areas of the Practice as necessary.
- Contributing to internal knowledge sharing and external client events, CPD and conferences as required.
- Any other duties, and work at other locations, reasonably requested by the Directorship.

You will never be expected to carry out a task without supervision for which you do not have sufficient training.

9 Organisation structure

The organisation structure is available on the Rossdales Team Intranet.

10 Appraisals

Rossdales aims to complete appraisals on an annual basis.

Probationary reviews are held on or around three months from the start date.

11 Confidentiality

All employees are required to ensure confidentiality is maintained at all times. Further information can be found on the Rossdales Team Intranet or requested from HR.

12 Health & Safety

It is the responsibility of all employees to ensure that Health and Safety requirements are maintained at all times in accordance with the Employee Handbook and the Health and Safety Policy, available on the Rossdales Team Intranet or from HR.

Rossdales is an equal opportunity employer.